

## Lewannick Primary School

### Final Plan for Phased Re-Opening on 1<sup>st</sup> June 2020

#### For Nursery, Reception, Year 1 and Year 6 Children

Dear Parents/Carers,

As I am sure you are aware, the Prime Minister has yesterday confirmed that the government is on track to instruct primary schools to open to children from Pre-School (Nursery), Reception, Year 1 and Year 6 from the 1<sup>st</sup> June.

Whilst this is still subject to the key 5 tests laid out by the government being met, I wanted to inform you of the planned response by the school, which I hope will give you enough clarity and information to enable you to make an informed decision about what you feel is the right course of action for you, your child and your family.

As I have always made clear in communication with you either in letter, message or via live question and answer sessions, the decision is always very much yours. Whilst it is 'strongly encouraged' within the published Department for Education (DfE) guidance, there is no stipulation that you have to send your child to school if they are in the target year groups, or that you cannot change your mind or take this at a pace that feels comfortable to you. The plan is there to support you and we are here to work with you to ensure that we make this as effective as we can for the children and you as a family.

#### The Principles of 'The Plan'

As I have shared with you previously, the principles of the plan are to create 'bubbles' in which the children have the same staff each day and do not mix with others. The Department for Education (DfE) Guidance recognises that for primary aged children social distancing is extremely challenging. Therefore by creating a 'bubble', the school can respond to the DfE Guidance to minimize risk to the children by:

- avoiding contact with anyone with symptoms
- frequent hand cleaning and good respiratory hygiene practices
- regular cleaning of settings
- minimising contact and mixing

Each 'bubble' is operated like a mini family unit with only the same people consistently allowed in it to meet the above guidance. Each bubble will be cleaned every evening thoroughly and during the school day.

We believe by creating these self-contained bubbles – including a bubble for playtime and lunch times, we can minimise the risk of the virus spreading and coming into school.

If your child is clinically extremely vulnerable, or living with someone who is in this group, they should not come back to school. If your child is clinically vulnerable (but not clinically extremely vulnerable), you should follow medical advice to decide if they should come back to school. Please refer to [government guidance](#). The government has also made it clear that, whatever the circumstances, parents will NOT be penalised if their child does not attend.

**The KEY principle is – safety and welfare of ALL comes first.**

## THE PLAN FOR WIDER OPENING OF SCHOOL

We have thought very carefully about how to ensure the utmost safety for all children and staff. The following is the current plan. It is written to meet DfE Guidance and takes into account the feedback from parents, staff, governors and TDAT Board. The plan will be reviewed constantly and if changes are needed or Government advice changes, it will be adapted. You as parents, will be kept fully informed throughout.

There will undoubtedly be questions and queries in relation to this plan. Please do not hesitate to contact myself or your child’s class teacher as we want to work with you to enable you to make the right choice for your child and your family.

### Year 1 and Year 6

Following the DfE Guidance and analysing the feedback from parents, we believe we can open effectively for these two year groups as one bubble each – A Year 1 bubble and a Year 6 bubble for a full week Mon – Fri. We feel this will be of benefit to many parents who may need to return to work since the easing of restrictions laid out by the Government.

Numbers in both these year groups fall on or below the DfE Guidance, which states a class size of up to 15, and we know that to begin with, we are anticipating small numbers returning.

The staffing is set out below:

	Room	Adults
Year 6	In Otter classroom and also use tables in outside area of Otters.	Mr Masters Mrs Dinnis 2 days /week Mr Sparks 3 days/week
Year 1	In Owl Classroom and half of the Outdoor Classroom	Miss Wakley Mrs Cook Mrs Drake 3 days/week

To facilitate the arrival at and departure from the school for these children, we have outlined the dropping off and picking up procedures below including staggering arrival and departure times.

Staggered coming in and going home and entrance

Class	Time in	Time out	Entrance
Yr 6	8.45-9.05	3.15 -3.30	Via playground
Yr1	8.55-9.15	2.55-3.10	Via Owl door

**IMPORTANT – PLEASE READ – PROPOSED OPENING PLAN 25-05-20**

The children and parents will both drop off and pick up from the school car park at the front of the school, where social distancing measures will be implemented via a one way system and marked out waiting areas.

Myself and/or Mrs Cook will be on hand to facilitate the smooth movement of children into and out of school.

Break times for all the children in school will be implemented as indicated below, each 'bubble' will have different areas of the playground to play as groups whilst socially distancing from other children. The playground areas will be rotated around each week.

**Playground rota WB 1.6.20**

Playtime – at 10.30 and children in zoned areas, all snack to be eaten before going outside and rubbish goes home.

Yr 1 – On top 1/3<sup>rd</sup> of the field

Yr 6 – on field - lower 2/3rds– go out via back door and through EYFS outdoor area – EYFS children to be briefly inside so no crossing over of children

**Lunchtime:**

Lunchtimes will be staggered as indicated below for these children. There will be a hot meal available from the kitchen daily or children may choose to bring packed lunches. Payment for school dinners needs to be via School Gateway as we are only taking cashless payments at this time.

Lunchtime and areas:

	Start	Where?	Finish
Yr 1	12.10 In hall 12.20 to eat hot dinner	Top 1/3rd of the field	12.55
Yr 6	Outside/ start – 12.20 In hall 12.40 to eat hot dinner	Playground and den	1.00

**All lunchbox rubbish to go home**

**Additional information**

On Thursday 28<sup>th</sup> May, staff from each bubble will be publishing videos on the website and Facebook for children in these year groups to follow so that they know how school will look and be.

Children in these bubbles, do not need to bring any pens, pencil cases etc in as school will provide all of these resources.

Strict hygiene measures have been drawn up to ensure that these rooms are cleaned before, during and at the end of each day thoroughly by staff in the room and the school cleaner.

The Year 1 children will only use the toilets in Owl Class, one at a time and the staff will insist on ensuring they have washed their hands every time.

The Year 6 children will use their regular toilets in the link and again, one at a time and staff will be checking to ensure hand hygiene.

## Early Years Foundation Stage (EYFS) (Preschool and Year R)

For our EYFS children (2 year olds to 5 year olds), we have planned to meet their needs in a more phased and appropriate way.

To begin with, we recognise that for some of these children, a long time has passed since these children were at school and coming back to school after 10 weeks, will be incredibly challenging.

We have decided to split the EYFS children both pre-school and Reception into A and B groups initially. Miss Rydqvist will be in touch with you to explain which group your child is in. We have done this to reduce the size of these groups as we feel this is best for the children and is in line with the EYFS guidance released yesterday from the DfE.

Pre-School children will use one Fox Class room and outdoor area and Reception in the other Fox Class room and half of the outdoor classroom. There will not be more than 8 children in a room at any one time. To create further space for the children, we have removed furniture and some toys that we consider non-essential to reduce the amount of resources that could be touched. Please don't think the classroom is bare though! We are simply removing resources that we view as potential places for the virus to last longer.

The children will either be in Group A or Group B.

Group A children will be attending school on Monday and Tuesday and Group B on Thursday and Friday. On Wednesday, both rooms will be deep cleaned thoroughly as each group is a different bubble.

The staffing:

Year R and Preschool	Both Fox classrooms, ½ outdoor classroom and EYFS outdoor area	Miss Rydqvist Mrs Morris  Mrs Dinnis Miss Asprey
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The children, as for Year 1 and Year 6, will have a staggered arrival and departure time to enable only children from each bubble to arrive together. This is planned as follows:

	Drop off	Pick Up	Where?
EYFS	9.05-9.25	2.45-3.05	Via EYFS door

The children will be having break and snacks 'on the go' and will have their own designated playground space to ensure they remain in their protected 'bubble'.

The EYFS children will also have a staggered lunch – again a hot meal will be available or they can bring a packed lunch:

Class	Lunchtime out	Where?	In
EYFS	11.45	Playground and den – bikes etc	12.20 Watch story/numberblocks etc

			12.20 – 12.45
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These children will use the toilets in each room, again where possible, one at a time and hands will be checked.

### **Key Worker children**

For our key worker children, they have continued to attend school for the past 9 weeks and are still be able to do so.

The Key worker children will be supervised by Miss Beckley all week with Mrs Cook overseeing.

If a key worker child is in one of the Year Groups coming back to school (Pre-School, Reception, Year 1 and Year 6), they can either choose to remain in the key worker bubble or join their peers in their class group. For Key Worker children in Years 1 or 6, that means, there is provision for them every day. For Pre school and Reception children, to begin with, there will only be provision on a Monday and Tuesday or Thursday and Friday within the Fox Class bubbles. We ask that parents choose which bubble they feel works best for them and their child.

We appreciate this may be a challenging decision for some, but it is vital we keep the bubbles tight in terms of people, we hope you will understand. Once the decision has been made, we cannot change it until such times as it feels right to open up the EYFS bubbles to five days a week.

### **All Children**

#### **Hygiene**

Every child will wash their hands on the way in to and out of school. We will have facilities to do this. During the day, the children will be washing their hands at regular intervals, between 6 and 10 occasions throughout the day, as research has shown this is the optimum number of times to reduce the risk of the virus spreading.

Hand sanitizer will also be available in each bubble.

Each bubble has a first aid trained member of staff and PPE is available if required. Unless in an emergency, no other member of staff will enter the bubble.

#### **Uniform**

The DfE guidance has recommended that children do not wear uniform to enable their clothes to be washed on a daily basis. We are asking that parents send their children in to school wearing appropriate clothing for the weather as it is planned for the children to be outside as much as feasibly possible.

#### **Classrooms and Learning**

The majority of learning will take place outside wherever possible. This is because research has shown that the virus has a significantly reduced impact and likelihood of spreading outside.

All indoor classrooms will have windows fully opened all day.

#### **Sun Protection and Water bottles**

**IMPORTANT – PLEASE READ – PROPOSED OPENING PLAN 25-05-20**

As previously stated, the plan is to spend as much time outside as possible. We want to ensure that all children are sun safe and therefore request that all children come in with sun cream (some already applied before school), have sun hats and a water bottle all with their name on.

**IMPORTANT**

**Arrangements for children in years' 2, 3, 4 and 5 and keyworker children will remain unchanged from Monday 1<sup>st</sup> June.**

**If you decide to keep your child at home, access to learning will also remain unchanged.**

**Summary**

I am sorry there is so much to read!

What I hope you can see is that there has been an awful lot of planning gone into to making the return to school as safe and as ok as we can for the children and you as parents.

I will be doing another Q & A video session on Wednesday 27<sup>th</sup> at 10am on the Facebook page and I will do my very best to answer as many questions as I can. Teachers will also be in touch and we will be posting videos to take the children through the changes.

I fully understand that for many of you, the decision not to send your children in will be the right one. Please know that the school and I completely respect that.

To reiterate, home learning will go on for those children who do not feel they can come back yet and those in Years 2, 3, 4 and 5. We are working on the logistics of continuing video sessions and online teaching.

We will keep working with you and will always put the children first.

Thank you for taking the time to read this and please do get in touch with any questions or anything you want clarified.

Best Wishes

Mr Fugill

Executive Headteacher